## VIDEO STREAMING - NOW ON THE CITY'S WEBSITE

Beginning in January 2012 the City Council and Planning Commission meetings will be available on your computers for "LIVE" viewing on the City's website. The meetings will also be archived for "On-Demand" viewing.

Just follow these simple instructions:

Log on to the City's website: <u>www.sealbeachca.gov</u>

On the home page there are 5 green tabs at the top: click on "City Government"

Click on **"Agendas, Notices, and Meeting Videos"** (click on City Council & Planning Commission "Live & Archived Meeting Videos")

This will take you to the video streaming page:

- 1. The first thing you will see is the ability to "search" for a particular issue or meeting (Keywords).
- 2. The next will be a list of "Current and Upcoming Events" you will see if the meeting is "In Progress" click on "LIVE" and start viewing.
- 3. You will be able to view the posted agenda.
- 4. Below that you can click on any of the archived meetings "Most Recent Events."

Viewing "On-Demand":

- a. Below the video you are able to click on any of the "Bookmarks" and it will skip to that part of the meeting or go to the agenda at the right and scroll down and click "Play" and it will go to that part of the video.
- b. At the top of the page you have the ability to "Share" the meeting with others by emailing the link to them.
- c. You are also able to save the meeting by clicking "Add Favorite" and it will be saved on your first page at the bottom "My Favorites."
- 5. The next grey bar is where you can set "My Subscriptions" this is where you can be alerted to any event that matches your preferences (You do not have to subscribe to view the meetings).
- 6. Click on "Login" you will first have to "Create Account."
- 7. After you fill out the form and submit you will then be able to create your account settings.
- 8. You can view the meetings live or on-demand.
- 9. When you are at the page where you are viewing the meeting "Live":
  - a. The agenda is on the right side of the page
  - b. The staff reports with back material is available at the bottom left you will be available to view the PDF copy
  - c. The controls to stop, pause, rewind the video are at the top left